

BOARD MEMBER ABSENTEEISM

When a board member must be absent from a regular meeting of the school board for any reason, that member shall notify the superintendent's office or chair if superintendent is not available. The board member's absence will be acted upon at the next regular board meeting. The board chair or vice chair shall bring the request before the full board which shall determine whether or not the absence shall be excused. The minutes of each meeting shall reflect the names of the members present, those absent with excuse (if any) and those absent without excuse (if any).

The board shall take the following action when a member is absent without excuse:

- A. After two unexcused absences during a term year from regular meetings, the member shall be notified, by certified mail, informing him/her that a third unexcused absence from a regular meeting will constitute cause for the board to notify the municipal officers that excessive absences are occurring.
- B. An absence may be excused by notifying the chair or superintendent prior to the regular meeting.

Legal Reference: Title 20-A MRSA Section 1254

Adopted: FEBRUARY 13, 1992

Revised: JANUARY 6, 2000